

IACT BOOT CAMP FOR NEWLY ELECTED OFFICIALS CONFERENCE PROGRAM

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Cities and Towns

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IACT Legislative Day

February 17

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IACT Annual Conference and Exhibition

October 4-6

We're back at French Lick Springs Hotel!

IACTGo! Mobile App

Be sure to download or update the free IACTGo! mobile app on your smart phone or tablet to get loads of information right at your fingertips. By using the app you can create a personalized agenda and view important event details. By subscribing to IACTGo! and accepting our push alerts you'll receive notifications of important legislative events and other items that could benefit from your immediate attention.

Follow Us!

Follow IACT on Twitter (@INCitiesTowns) and tweet throughout the conference using #IACTNEO!

Check us out here:

 **Facebook:** [facebook.com/INCitiesTowns](https://www.facebook.com/INCitiesTowns)

 **Twitter:** twitter.com/INCitiesTowns

 **Website:** www.citiesandtowns.org

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IACT NEWLY ELECTED OFFICIALS TRAINING

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WELCOME



A MESSAGE FROM THE IACT PRESIDENT

Dear IACT Boot Camp Attendee:

Welcome to Boot Camp! I hope you're prepared for three days of rigorous instruction, hard hitting facts and some basic survival skills to use during your early days in office. The schedule is tight and the agenda is large, but the week will be full of information you must have in preparation for whatever comes your way.

By registering and arriving here today you are demonstrating a high-level commitment to your community. In the jobs we all hold there is always a new skill to learn, more information to mine and new people to meet who can assist when we need support. Being open to learning from others and seeking advice is truly critical to our ability to be successful in our public service.

Between workshops, the exhibit hall, and the many general sessions and meal functions, I encourage you to take a few minutes to read the materials you received upon registering for Boot Camp. The IACT Legislative Resource Guide and IACT Member Services Guide are fantastic tools for understanding the work IACT does on our behalf and why being an active member betters municipalities in Indiana. Downloading the free mobile app, IACTGo! is another way to get more for your membership and stay current on IACT happenings.

Please let me or the IACT staff know what more we can do to help you capitalize on your time at Boot Camp. Welcome and I look forward to meeting our newest municipal leaders and reconnecting with many of our veteran officials.

Sincerely,

A handwritten signature in black ink, appearing to read "HMA", written over a light gray rectangular background.

Greg Goodnight
Kokomo Mayor and IACT President

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Second Vice President
Clerk-Treasurer
Nashville



Matthew Greller
IACT Executive Director
& CEO

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Tonya Galbraith
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Michael Griffin
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SuzAnne Handshoe
Mayor
Kendallville



Tom Henry
Mayor
Fort Wayne



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Joe Hogsett
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Maggie Lewis
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Mark Myers
Mayor
Greenwood



Mary Olson
Council Member
Elkhart



Pete Olson
Town Manager
Yorktown



Madalyn Sade-Bartl
Clerk-Treasurer
Churubusco



Terry Seitz
Mayor
Jasper



Mark Senter
Mayor
Plymouth



Dave Shafer
Clerk-Treasurer
Munster



Kenneth Sicard
Council Member
Ferdinand



Denny Spinner
Mayor
Huntingburg



Joe Stahura
Mayor
Whiting



Joe Thallemer
Mayor
Warsaw



Deb Twitchell
Clerk-Treasurer
Angola

SCHEDULE

SCHEDULE AT A GLANCE

Tuesday, January 19	
2:00 p.m. – 5:00 p.m.	Registration
4:00 p.m. – 5:00 p.m.	Early-Bird Workshops
5:00 p.m. – 7:00 p.m.	Welcome Reception
Wednesday, January 20	
8:00 a.m. – 7:00 p.m.	Registration
8:00 a.m. – 9:00 a.m.	Continental Breakfast
9:00 a.m. – 10:00 a.m.	Opening General Session
10:15 a.m. – 11:30 a.m.	Concurrent Workshops
11:45 a.m. – 1:15 p.m.	Luncheon & Keynote Address
1:30 p.m. – 7:00 p.m.	Exhibit Hall Open

Wednesday, January 20 continued	
2:30 p.m. – 3:30 p.m.	Concurrent Workshops
3:45 p.m. – 4:45 p.m.	Concurrent Workshops
5:30 p.m. – 7:00 p.m.	Exhibit Hall Reception
7:00 p.m.	Dinner
Thursday, January 21	
7:30 a.m. – 8:30 a.m.	Continental Breakfast
8:30 a.m. – 9:30 a.m.	Peer Networking Sessions
9:45 a.m. – 10:45 a.m.	Concurrent Workshops
11:00 a.m. – 12:00 p.m.	Concurrent Workshops
12:15 p.m. – 1:45 p.m.	Closing Luncheon

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TUESDAY

2:00 p.m. - **Registration**

5:00 p.m. *Grand Ballroom Foyer, The Westin*

Pick up your conference name badge, materials and complimentary copy of the Indiana Elected Municipal Officials Handbook.

4:00 p.m. - **Early-Bird Workshops**

5:00 p.m.

The IACT Medical Trust – A Cost Savings Tool for Covering Rising Healthcare Expenses

Caucus, The Westin

Basic Training – Advocating for your Community and IACT at the Indiana Statehouse

Chamber, The Westin

5:00 p.m. - **Welcome Reception**

7:00 p.m. *Colts Grille*

VISIT THE NETWORKING SUITE

*Hosted by Boyce Systems,
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**Governor's Suite & Mayor's Suite
Third Floor, The Westin**

Monday, January 18
5:00pm – Midnight

Tuesday, January 19
7:00pm - Midnight

Wednesday, January 20
Following the dinner



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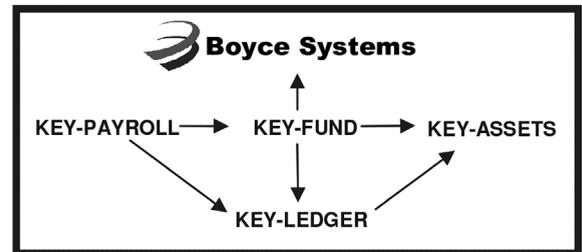


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HIGH PERFORMANCE INFORMATION SOLUTIONS

EARLY-BIRD WORKSHOPS | 4:00 p.m. – 5:00 p.m.

The IACT Medical Trust – A Cost Savings Tool for Covering Rising Healthcare Expenses

This workshop will introduce attendees to IACT's newest program to help address shrinking municipal budgets. This one-hour session will help city and town officials understand the different Trust offerings as well as what it means to become a member. This hour could help you begin putting your community on a path to more predictable healthcare costs.

Location: Caucus, The Westin
Presenter: Ann Cottongim, Deputy Director & CFO, IACT

Basic Training – Advocating for your Community and IACT at the Indiana Statehouse

Attend this workshop to gain a better understanding of how you can be influential with lawmakers and make a difference for your community and communities all around the state. Rhonda will guide you through how to contact lawmakers, testify on bills and stay informed of and involved with IACT's initiatives during the legislative session.

Location: Chamber, The Westin
Presenter: Rhonda Cook, Deputy Director and Chief Federal and State Policy Officer, IACT

WELCOME RECEPTION | 5:00 p.m. – 7:00 p.m.



Colts Grille

Kick-off your boot camp experience at the Welcome Reception. Don't miss this chance to network and catch a game with your peers. Follow the signs on the second floor of The Westin for a short indoor walk to the Colts Grille. A map is also available on page 26. Transportation will also be provided from the front of the hotel beginning at 5:00 p.m.

WEDNESDAY

8:00 a.m. -
7:00 p.m.

Registration

Grand Ballroom Foyer, The Westin

Pick up your conference name badge, materials and complimentary copy of the Indiana Elected Municipal Officials Handbook.

8:00 a.m. -
9:00 a.m.

Continental Breakfast

Grand Ballroom Foyer, The Westin

9:00 a.m. -
10:00 a.m.

Opening General Session

Grand Ballroom, The Westin

IACT leadership will welcome attendees to the IACT Boot Camp for Newly Elected Officials. Join Lieutenant Governor Sue Ellspermann and other state office holders for a lively discussion.

10:15 a.m. -
11:30 a.m.

Concurrent Workshops

Class 1 & 2 Cities

Room 211, Indiana Convention Center-

Class 3 Cities

Capitol 2, The Westin

Towns above 2,000

Capitol 1, The Westin

Towns below 2,000

Senate, The Westin

11:45 a.m. -
1:15 p.m.

Luncheon & Keynote Speaker

Jeff Speck

Grand Ballroom, The Westin

Jeff will be available in the Grand Ballroom Foyer for a book signing immediately following the luncheon.

1:30 p.m. -
7:00 p.m.

Exhibit Hall Open

*Sagamore Ballroom,
Indiana Convention Center*

The exhibit hall is a great place to meet and network with companies and organizations that do business with and have an interest in municipal government in Indiana. See page 22 for a complete list of exhibitors. Don't forget to drop off your ticket in the exhibit hall for your chance to win the grand prize donated by Jones and Henry Engineers, Ltd.

2:30 p.m. -
3:30 p.m.

Concurrent Workshops

Public Records & Open Door Law

Capitol 2, The Westin

Public Safety

Room 211, Indiana Convention Center

Ethics & Conflict of Interest

Capitol 1, The Westin

Public Works & Utilities

Senate, The Westin

3:45 p.m. -
4:45 p.m.

Concurrent Workshops

Public Records & Open Door Law

Capitol 2, The Westin

Code Enforcement

Capitol 3, The Westin

Ethics & Conflict of Interest

Capitol 1, The Westin

Quality of Life

Room 211, Indiana Convention Center

5:30 p.m. -
7:00 p.m.

Exhibit Hall Reception

*Sagamore Ballroom,
Indiana Convention Center*

Join exhibitors and conference attendees in the exhibit hall for a networking opportunity that can't be beat and take one last lap around the hall. Don't forget to turn in your ticket for the Grand Prize Giveaway. The drawing will take place from the stage in the rear of the hall at 7:00 p.m., immediately prior to the exhibit hall closing. You must be present to win.

7:00 p.m.

Dinner

Grand Ballroom, The Westin

Join us for this casual networking event. Heavy hors d'oeuvres will be served reception style. Enjoy entertainment from local musician and IACT favorite, Matt Roush.



Join the conversation on Twitter!

"I am at #IACTNEO and I'm excited for _____."

WORKSHOPS

10:15 a.m. – 11:30 a.m.

Municipal Sessions

The workshops will discuss legal structure and framework of municipalities, the function and responsibilities of different municipal officials, appointment authority and responsibility and how all municipal office holders can work together to accomplish the objectives of the community.

Class 1 & 2 Cities

Location: Room 211, Indiana Convention Center
Presenters: Ann Cottongim, Deputy Director & CFO, IACT
Carol Helton, City Attorney, City of Fort Wayne

Class 3 Cities

Location: Capitol 2, The Westin
Presenters: Allan Kauffman, Field Services Manager, IACT
Sean Surrisi, City Attorney, City of Plymouth

Towns above 2,000

Location: Capitol 1, The Westin
Presenters: David Austgen, Town Attorney, Town of St. John
Jodie Woods, General Counsel, IACT

Towns below 2,000

Location: Senate, The Westin
Presenters: David Copenhaver, Town Attorney, Town of Kennard
Jennifer Simmons, Deputy Director and COO



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- ~Redevelopment

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WEDNESDAY

WORKSHOPS | 2:30 p.m. – 3:30 p.m.

Public Records & Open Door Law

Municipalities are required for meetings of governing bodies to be open to the public, and to allow access to public records. This workshop will discuss the public notice and public record requirements, outline the narrow exceptions, and provide tips for compliance.

Location: Capitol 2, The Westin
Moderator: Jodie Woods, General Counsel, IACT
Presenter: Luke Britt, Public Access Counselor, State of Indiana
Douglas C. Haney, City Attorney, City of Carmel

Public Safety

Ensuring public safety is an important role of the municipal official. This experienced panel will discuss the basics of public safety, including appointments of chiefs, structuring of departments, and relations between the elected and appointed officials. The panel will discuss personnel costs in public safety, including fringe benefits.

Location: Room 211, Indiana Convention Center
Moderator: Ann Cottongim, Deputy Director and CFO
Presenters: Carol Helton, City Attorney, City of Fort Wayne
Mayor Mark Myers, City of Greenwood
Bernie Doyle, Town Manager, Town of Chesterton

Ethics & Conflict of Interest

Local officials are faced with ethical situations that could lead to criminal prosecutions and jail. In addition to statutory requirements, there are often provisions in local ordinances establishing ethical boundaries. There is also potential political fallout from ethical situations. Workshop discussion will focus on all three and what you should do.

Location: Capitol 1, The Westin
Moderator: Rhonda Cook, Deputy Director and Chief State and Federal Policy Officer
Presenters: Jacob Butz, Deputy Attorney General, Indiana Office of the Attorney General
Bruce Embrey, County Prosecutor, Miami County
John Frank, Deputy Attorney General, Indiana Office of the Attorney General
Michael Griffin, Clerk-Treasurer, Town of Highland

Public Works & Utilities

This workshop will familiarize local government officials with issues related to public works such as street programs and maintenance, sewers, and solid waste. The panel will also provide an overview of municipal utilities including water, electric, and gas, including how rates are established.

Location: Senate, The Westin
Moderator: Josh Goode, Director of Business Development, DLZ
Presenters: Mark Falahee, Account Executive, Energy Systems Group
Michael Griffiths, Of Counsel, Bingham Greenebaum Doll LLP
Eric Horvath, Director of Public Works, City of South Bend

WORKSHOPS

3:45 p.m. – 4:45 p.m.

Public Records & Open Door Law

Municipalities are required for meetings of governing bodies to be open to the public, and to allow access to public records. This workshop will discuss the public notice and public record requirements, outline the narrow exceptions, and provide tips for compliance.

Location: Capitol 2, The Westin
Moderator: Jodie Woods, General Counsel, IACT
Presenter: Luke Britt, Public Access Counselor, State of Indiana
Douglas C. Haney, City Attorney, City of Carmel

Code Enforcement

Many municipal ordinances have penalties for violations. This workshop will review the process for cities and towns to enforce their ordinances, particularly those addressing nuisances such as dilapidated housing, weeds, junk cars, and trash. There will also be discussion on steps that can be taken to remedy the nuisance prior to fines being assessed.

Location: Capitol 3, The Westin
Moderator: Allan Kauffman, Field Services Manager, IACT
Presenters: Mike Hartburg, City Attorney, City of Huntington
Ashley Ulbricht, Assistant City Attorney, City of Carmel

Ethics & Conflict of Interest

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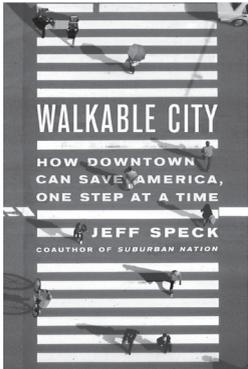
Location: Capitol 1, The Westin
Moderator: Rhonda Cook, Deputy Director and Chief State and Federal Policy Officer
Location: Capitol 1, The Westin
Moderator: Rhonda Cook, Deputy Director and Chief State and Federal Policy Officer
Presenters: Jacob Butz, Deputy Attorney General, Indiana Office of the Attorney General
Bruce Embrey, County Prosecutor, Miami County
John Frank, Deputy Attorney General, Indiana Office of the Attorney General
Michael Griffin, Clerk-Treasurer, Town of Highland

Quality of Life

Tax structure and incentives still have a key role in economic development and job growth. However, communities who concentrate on building quality places where people want to live and educate their children or grow old in their homes are the communities that are attracting investment. Employers, today, are following the talent and the talent is in search of a hometown that is vibrant, active, thoughtful and impeccably maintained. Participants in this workshop will receive an overview of the market fundamentals that drive quality of life investments and the role talent attraction and people-focused strategies now play in the success of Hoosier municipalities.

Location: Room 211, Indiana Convention Center
Moderator: Matthew C. Greller, Executive Director & CEO, IACT
Presenter: Drew Klacik, Senior Policy Analyst, IU Public Policy Institute

KEYNOTE SPEAKER



Wednesday, January 20

11:45 a.m. – 1:15 p.m.

Grand Ballroom, The Westin

JEFF SPECK AICP, CNU-A, LEED-AP, Honorary ASLA
Principal, Speck & Associates LLC

Jeff Speck is a city planner and urban designer who advocates internationally for more walkable cities. As Director of Design at the National Endowment for the Arts from 2003 through 2007, he presided over the Mayors' Institute on City Design and created the Governors' Institute on Community Design. Prior to his federal appointment, Mr. Speck spent ten years as Director of Town Planning at DPZ & Co., the principal firm behind the New Urbanism movement. Since 2007, he has led Speck & Associates, a boutique planning firm that specializes in making American downtowns thrive.

With Andres Duany and Elizabeth Plater-Zyberk, Mr. Speck is the co-author of The Smart-Growth Manual and the "modern classic" Suburban Nation, which the Wall Street Journal calls "the urbanist's bible." His latest book, Walkable City—which the Christian Science Monitor calls "timely and important, a delightful, insightful, irreverent work"—was the best selling city-planning book of 2013-14.

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Capital Projects: Mandates, Quality of Life and Capacity for Development; Financial, Management and Regulatory Reporting, Comprehensive Annual Financial Reports (CAFR)

Financial Sustainability

Economy; Legislation; Tax Caps; Regulatory Commissions; Annexation; Fiscal Plans

Economic Development Plans

Tax Increment Financing; Tax Abatement; Non-Traditional Economic Incentives

Utility Rate Studies

Revenue Requirements; Cost of Service; Retail vs Wholesale; Rate Design and Implementation

Municipal Bonds and Leases

Feasibility; Structure; Official Statements; Bond Sale Preparation; Ratings, Private Placement vs Competitive Offerings; Continuing Disclosure; Debt Refunding; Financial Management

Regulatory Compliance

SBOA; DLGF; GFOA; EPA/IDEM; IURC; SRF; INDOT; USDA-RD; OCRA; Indiana Administrative Code



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THURSDAY

7:30 a.m. - **Continental Breakfast**
8:30 a.m. *Capitol Ballroom Foyer, The Westin*

8:30 a.m. - **Peer Networking Sessions**
9:30 a.m. **Mayors**
Caucus, The Westin

City Council Members
Capitol 2, The Westin

Town Council Members
Capitol 1, The Westin

Fiscal Officers & Clerks
Capitol 3, The Westin

City & Town Managers
Council, The Westin

Department Heads & Staff
Chamber, The Westin

9:45 a.m. - **Concurrent Workshops**
10:45 a.m. **Budgets**
Capitol 2, The Westin

Human Resources
Capitol 1, The Westin

Contracts & Purchasing
Room 211, Indiana Convention Center

Public Finance
Capitol 3, The Westin

11:00 a.m. - **Concurrent Workshops**
12:00 p.m. **Code Enforcement**
Capitol 2, The Westin

Human Resources
Capitol 1, The Westin

Public Meeting Management
Capitol 3, The Westin

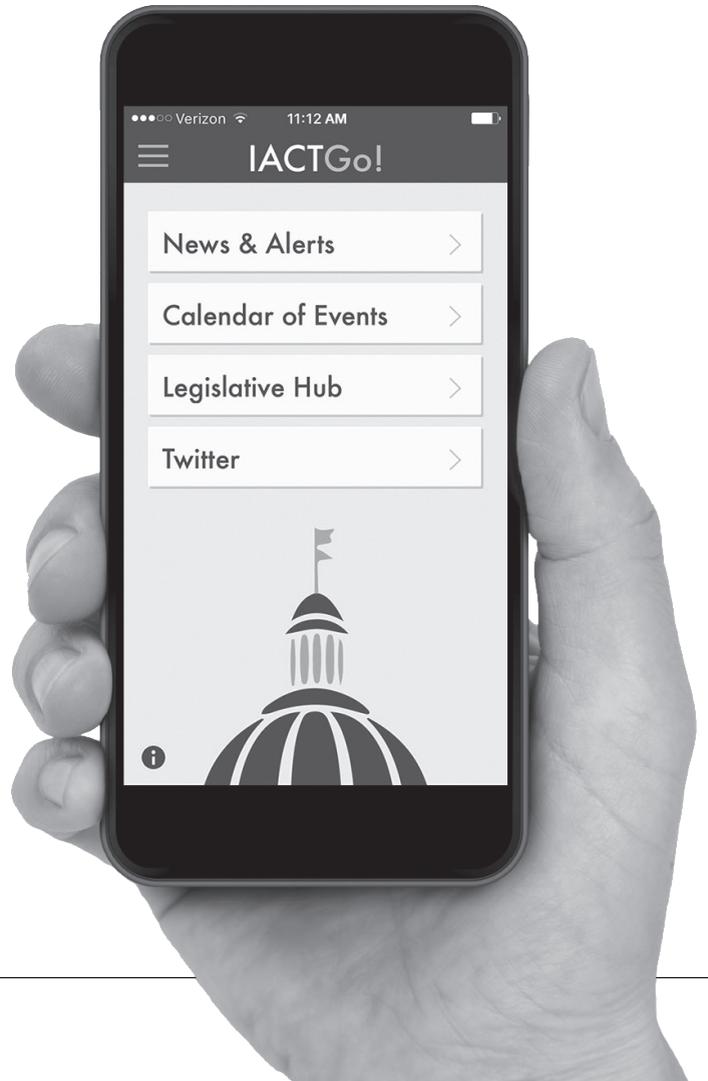
Transportation Funding
Room 211, Indiana Convention Center

12:15 p.m. - **Closing Luncheon**
1:45 p.m. *Grand Ballroom, The Westin*

Gubernatorial Candidates John Gregg and Governor Mike Pence will address conference attendees. See what lies ahead for the State of Indiana.

Download the free IACT mobile app IACTGo! and have conference information and legislative alerts all in one place!

>>>



Peer Networking Sessions

A question and answer session that offers the opportunity for attendees to hear from a panel of seasoned municipal officials who hold the same position about how they do their job.

Mayors

Location: Caucus, The Westin
Moderator: Matthew C. Greller, Executive Director & CEO, IACT
Panel: Mayor Richard Hickman, City of Angola
Mayor Mark Myers, City of Greenwood
Mayor Joe Thallemer, City of Warsaw
Mayor Joe Wellman, City of Washington

City Council Members

Location: Capitol 2, The Westin
Moderator: Jodie Woods, General Counsel, IACT
Panel: Charles Chapmam, Council Member, City of Huntinton
David Hopper, Council Member, City of Greenwood
Mary Olson, Council Member, City of Elkhart

Town Council Members

Location: Capitol 1, The Westin
Moderator: Rhonda Cook, Deputy Director and Chief State and Federal Policy Officer
Panel: Robin Brandgard, Council Member, Town of Plainfield
Dan Wandersee, Council Member, Town of Centerville

Fiscal Officers & Clerks

Location: Capitol 3, The Westin
Moderator: Ann Cottongim, Deputy Director & CFO
Panel: Debbie Block, City Clerk, City of Mishawaka
Adam Stone, City Controller, City of Greenwood
Brenda Young, Clerk-Treasurer, Town of Nashville

City & Town Managers

Location: Council, The Westin
Moderator: Jennifer Simmons, Deputy Director and COO
Panel: Guinevere Emery, City Manager, City of Aurora
Tonya Galbraith, Town Manager, Town of McCordsville
Tena Woenker, Town Manager, Town of Waterloo

Department Heads & Staff

Location: Chamber, The Westin
Moderator: Allan Kauffman, Field Services Manager, IACT
Panel: Vivian Likes, Director of Economic Development and Planning, City of Angola
Leah McGrath, Deputy Mayor, City of Fishers
Jennifer Whitaker, Human Resources Director, City of Warsaw

THURSDAY

WORKSHOPS | 9:45 a.m. – 10:45 a.m.

Budgets

This workshop will provide attendees with an introduction to municipal budgeting by defining frequently used terms and giving a brief overview of the budgeting process. The roles of the State Board of Accounts and the Department of Local Government will be described. Two elected officials will discuss their experiences and involvement in the budget process and what one should expect.

Location: Capitol 2, The Westin
Moderator: Ann Cottongim, Deputy Director & CFO, IACT
Presenters: Michael Griffin, Clerk-Treasurer, Town of Highland
Paige Sansone, Principal, Umbaugh

Human Resources

Personal services, the category for employee wages and benefits, is the largest component of the municipal budget. Since personnel decisions greatly influence municipal governance, this workshop will provide basic information for the elected or appointed official concerning personnel issues. Panelists will also discuss some of the major laws and regulations affecting human resources such as OSHA, FLSA, ADA, ADEA, and FMLA.

Location: Capitol 1, The Westin
Moderator: Jodie Woods, General Counsel, IACT
Presenters: Tami Earnhart, Partner, Ice Miller LLP
Madelyn Sade-Bartl, Clerk-Treasurer, Town of Churubusco

Contracts & Publishing

All cities and towns purchase goods, supplies and materials. Municipalities also contract for the renovation or construction of buildings, structures, and streets. This workshop will review statutory requirements for purchasing, and contracting for public construction, such as when formal bidding is required, recordkeeping, quoting procedures, and use of the entities workforce for smaller construction projects.

Location: Room 211, Indiana Convention Center
Moderator: Allan Kauffman, Field Services Manager, IACT
Presenters: Karen Arland, Ice Miller LLP
Gary Eakin, Town Manager, Town of Danville

Public Finance

There is much to understand about municipal debt and how it fits into the bigger economic development and infrastructure picture. Newly elected officials need to know the basics about the different kinds of municipal bonds, how and why they are used, constitutional and statutory concerns involving certain types of debt, and other units who may or may not be affected by your financing decisions. This expert panel will provide an essential knowledge base for you to use when faced with inevitable questions about how to fund high-priority projects.

Location: Capitol 3, The Westin
Moderator: Rhonda Cook, Deputy Director and Chief State and Federal Policy Officer, IACT
Presenters: Thomas K. "Buddy" Downs, Partner, Ice Miller LLP
Heather James, Partner, Ice Miller LLP
Todd Samuelson, Executive Partner, Umbaugh

WORKSHOPS

11:00 a.m. – 12:00 p.m.

Code Enforcement

Many municipal ordinances have penalties for violations. This workshop will review the process for cities and towns to enforce their ordinances, particularly those addressing nuisances such as dilapidated housing, weeds, junk cars, and trash. There will also be discussion on steps that can be taken to remedy the nuisance prior to fines being assessed.

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Madelyn Sade-Bartl, Clerk-Treasurer, Town of Churubusco

Public Meeting Management

While citizen participation in the governmental process is a pillar of our democracy, the expression of diverse opinions in a public forum can present many challenges for municipal officials. This workshop will address the requirements and limitations of Indiana's Open Door Law as well as relevant case law. Our discussion will focus mainly on the critical balance between conducting fair, efficient and productive public meetings and protecting the First Amendment Rights of your citizens. Participants will learn practical strategies for promoting citizen input, while maintaining appropriate and constructive decorum at public meetings.

Location: Capitol 3, The Westin
Moderator: Joe Seay, Vice President of Marketing, Bliss McKnight, Inc.
Presenters: Kara Allison, Director, Project Development and Communications, Environmental-Management Specialists, Inc.
Wayne Uhl, Esq., Stephenson Morrow and Semler

Transportation Funding

A key component for building quality places is building and maintaining quality infrastructure. How we fund local roads and streets in Indiana is complex and inadequate for a 21st Century economy. This workshop will explain the funding mechanisms currently in place for the care and growth of our city and town streets, and the statewide efforts to streamline and increase infrastructure funding that is desperately needed.

Location: Room 211, Indiana Convention Center
Moderator: Brian Gould, Government Affairs Director, IACT
Presenters: Raymie Eckerle, Street Commissioner, City of Jasper
Mayor Joe McGuinness, City of Franklin
Pete Olson, Town Manager, Town of Yorktown

CLOSING LUNCHEON



JOHN GREGG

An experienced and well respected public servant, John Gregg has spent more than 30 years in private business and public life working to bring people together to get things done.

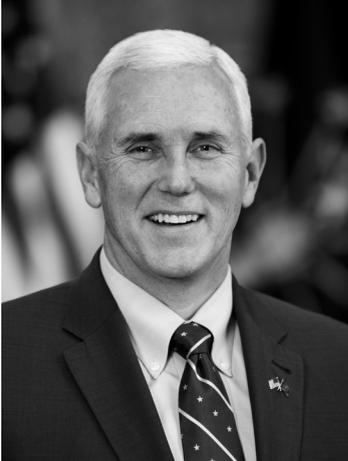
After working for two Fortune 500 companies in the energy field, Gregg was elected in 1986 to represent Southwest Indiana in the Statehouse. He served in the Indiana House of Representatives for 10 years before being elected Speaker of the House in 1996. In his six years as Speaker, Gregg worked with both political parties to cut taxes, balance budgets, expand Indiana's economy and better support public schools, all while overseeing record surpluses.

In 2002 Gregg decided to spend more time with his two growing boys and retired from public office. The following year, Governor Frank O'Bannon asked him to serve as interim President of Vincennes University, where he worked to expand the curriculum, increase access and to keep tuition costs down.

Following his tenure at Vincennes, Gregg returned to his law practice, wrote a book and hosted a popular weekend radio talk show. In 2012 Gregg re-entered the political arena and was the Democratic Party's nominee for Indiana Governor, coming up just short of victory in the closest race for that office in 50 years. In May 2015, John announced his plans to seek the governorship again.

Gregg is a lifelong resident of Sandborn, Indiana, in rural Knox County. He earned undergraduate degrees from Vincennes University and Indiana University and, while working full time, earned a master's degree from Indiana State and a law degree from Indiana University.

Gregg proudly lives in Sandborn along with his wife, Lisa, where he tends to the family farm and continues to practice law. The couple have three adult children.



MIKE PENCE INDIANA GOVERNOR

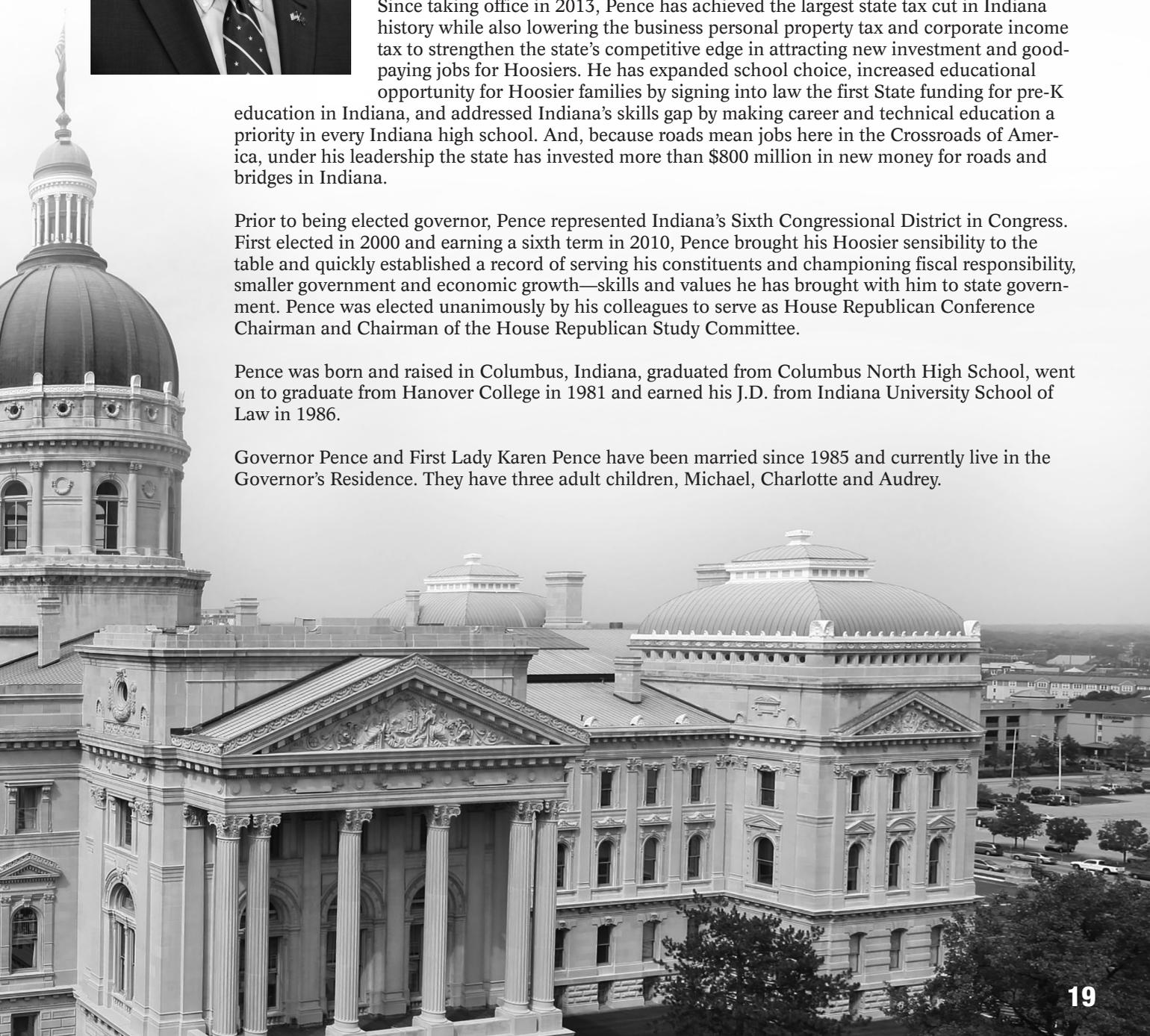
Governor Mike Pence is a lifelong Hoosier with legal, small business and policy experience. He was elected the 50th Governor of the State of Indiana in 2012 and inaugurated January 14, 2013.

Since taking office in 2013, Pence has achieved the largest state tax cut in Indiana history while also lowering the business personal property tax and corporate income tax to strengthen the state's competitive edge in attracting new investment and good-paying jobs for Hoosiers. He has expanded school choice, increased educational opportunity for Hoosier families by signing into law the first State funding for pre-K education in Indiana, and addressed Indiana's skills gap by making career and technical education a priority in every Indiana high school. And, because roads mean jobs here in the Crossroads of America, under his leadership the state has invested more than \$800 million in new money for roads and bridges in Indiana.

Prior to being elected governor, Pence represented Indiana's Sixth Congressional District in Congress. First elected in 2000 and earning a sixth term in 2010, Pence brought his Hoosier sensibility to the table and quickly established a record of serving his constituents and championing fiscal responsibility, smaller government and economic growth—skills and values he has brought with him to state government. Pence was elected unanimously by his colleagues to serve as House Republican Conference Chairman and Chairman of the House Republican Study Committee.

Pence was born and raised in Columbus, Indiana, graduated from Columbus North High School, went on to graduate from Hanover College in 1981 and earned his J.D. from Indiana University School of Law in 1986.

Governor Pence and First Lady Karen Pence have been married since 1985 and currently live in the Governor's Residence. They have three adult children, Michael, Charlotte and Audrey.



EXHIBITORS

EXHIBIT HALL

WEDNESDAY, JANUARY 20 | 1:30 P.M. - 7:00 P.M.

Indiana Convention Center | Sagamore Ballroom

COMPANY / ORGANIZATION BOOTH

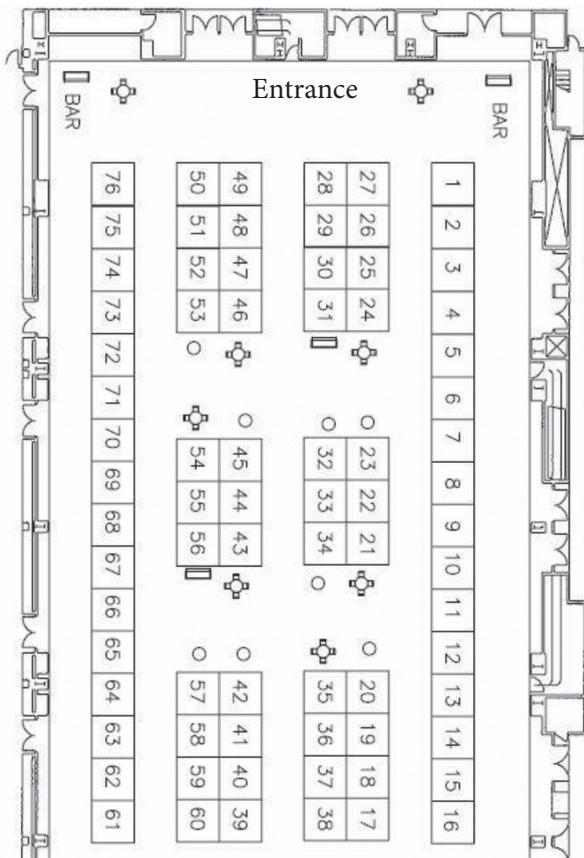
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EXHIBIT HALL SCHEDULE & MAP

- 8:00 a.m. - Exhibitor Move-In
12:00 p.m.
- 1:30 p.m. Grand Opening
- 1:30 p.m. - Exhibit Hall Open
7:00 p.m.
- 5:30 p.m. - Exhibit Hall Reception
7:00 p.m.
- 7:00 p.m. Grand Prize Giveaway in
Exhibit Hall
- 7:15 p.m. Exhibitor Move-Out



THANK YOU

IACT would like to thank the following sponsors who made the IACT Boot Camp for Newly Elected Officials possible:

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Keynote Luncheon Speaker

Centaur Gaming

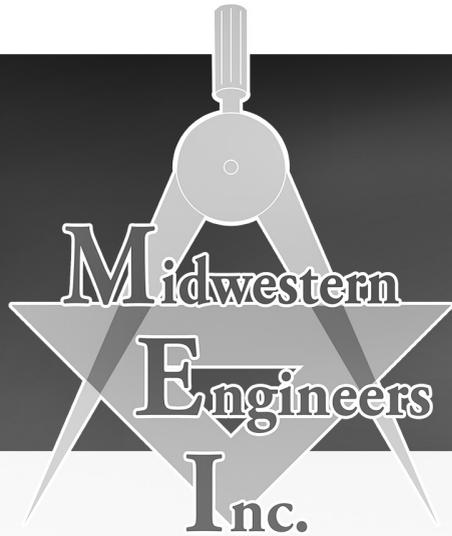
Mobile Charging Station

SESCO Group

TABLE TOP DISPLAYS

IDNR - Division of Outdoor Recreation
Indiana ADA Coordinators Association
Indiana Department of Environmental Management
Indiana Geographic Information Councils
Indiana League of Municipal Clerks & Treasurers
Indiana Mayors Assistants
Indiana Municipal Management Association
Indiana Municipal Personnel Administrators for Cities & Towns
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Anita Amspaugh: 3-Term Clerk Treasurer
BR: Jon Craig: 3-Term Mayor
Tim Nelson: Vetran Utility Superintendent

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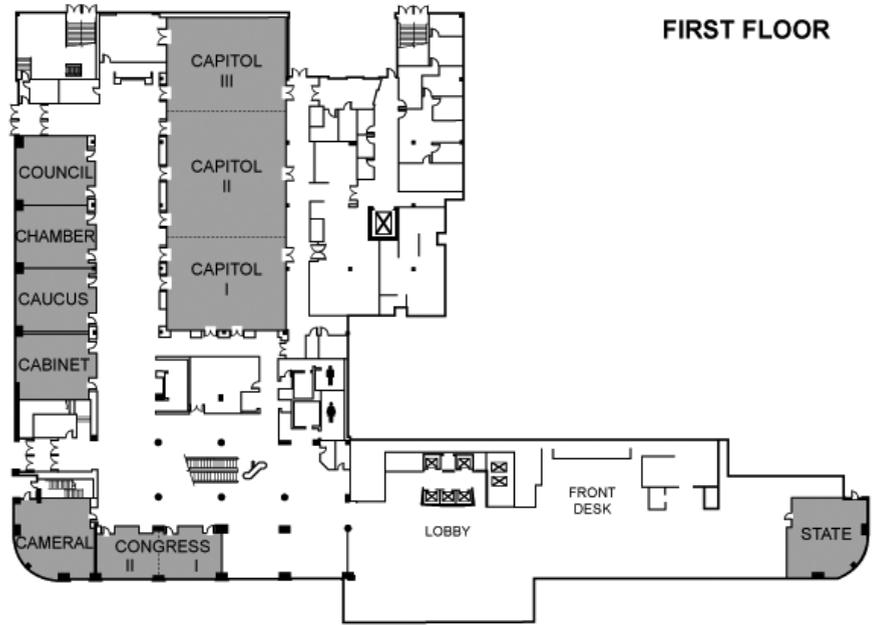


MAPS

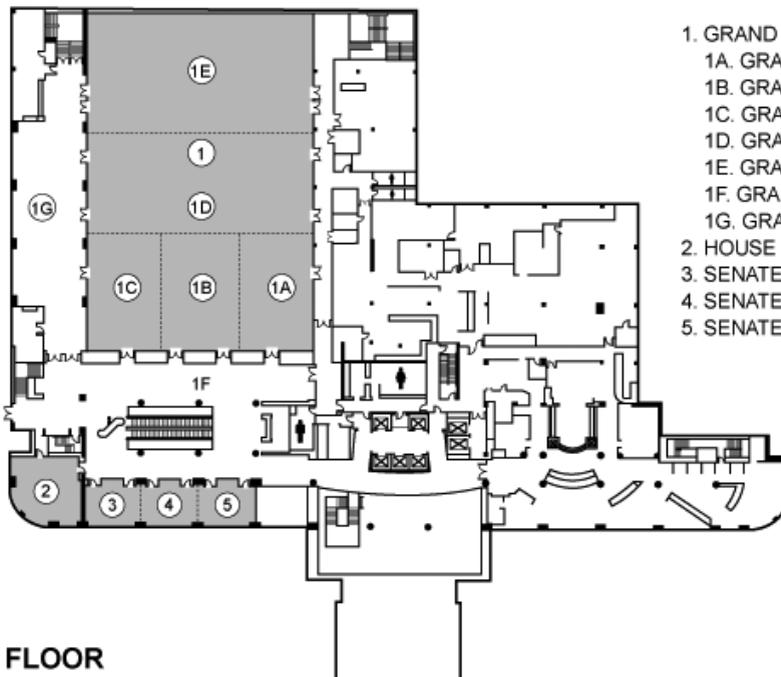
THE WESTIN

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 Indianapolis, IN 46204
 Phone: 317.262.8100
www.westin.com/indianapolis
 Check-in: 3:00 p.m.
 Check-out: 12:00 p.m.



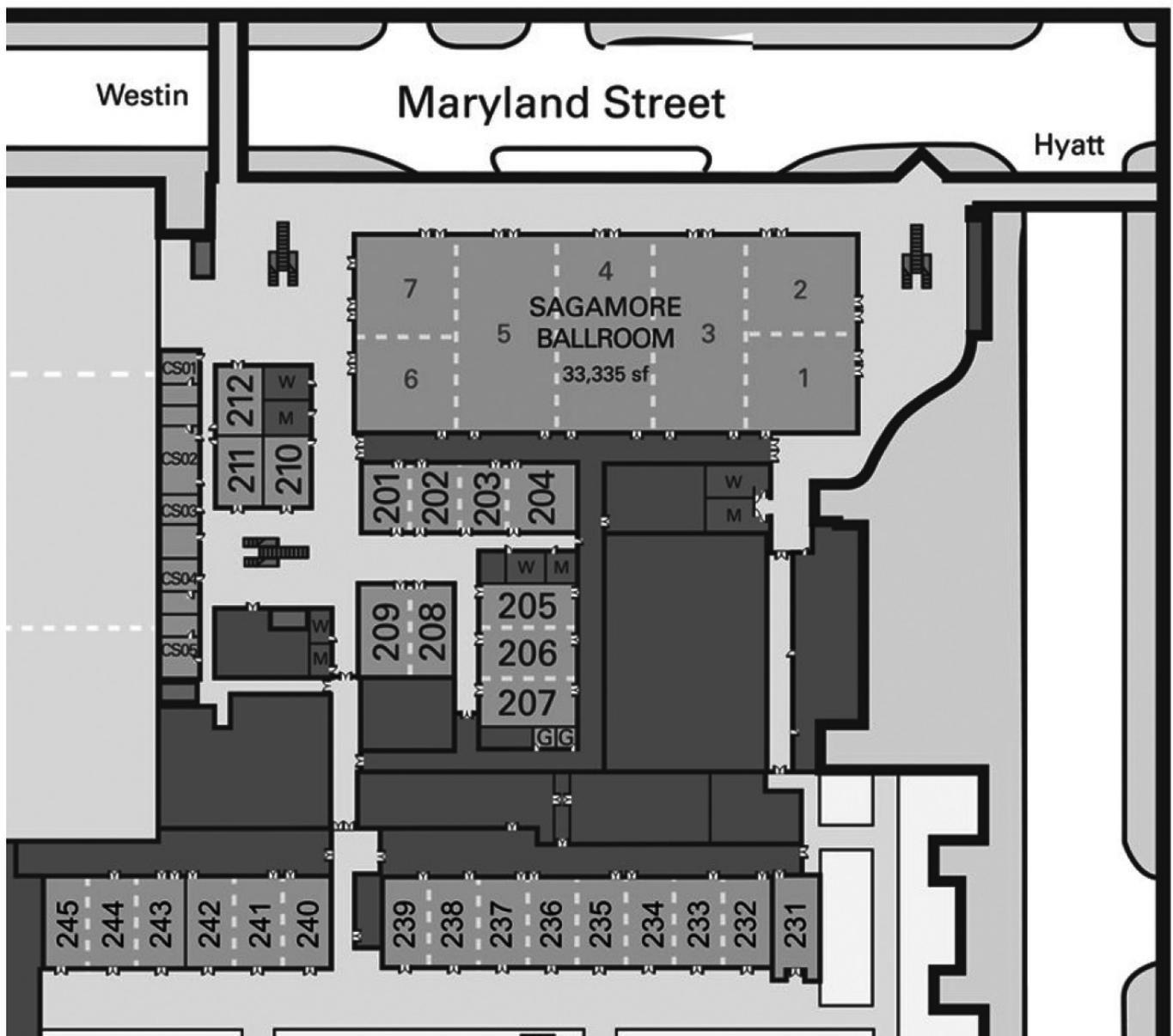
FIRST FLOOR



- 1. GRAND BALLROOM
- 1A. GRAND 1
- 1B. GRAND 2
- 1C. GRAND 3
- 1D. GRAND 4
- 1E. GRAND 5
- 1F. GRAND FOYER 1 - 3
- 1G. GRAND FOYER 4
- 2. HOUSE
- 3. SENATE 3
- 4. SENATE 2
- 5. SENATE 1

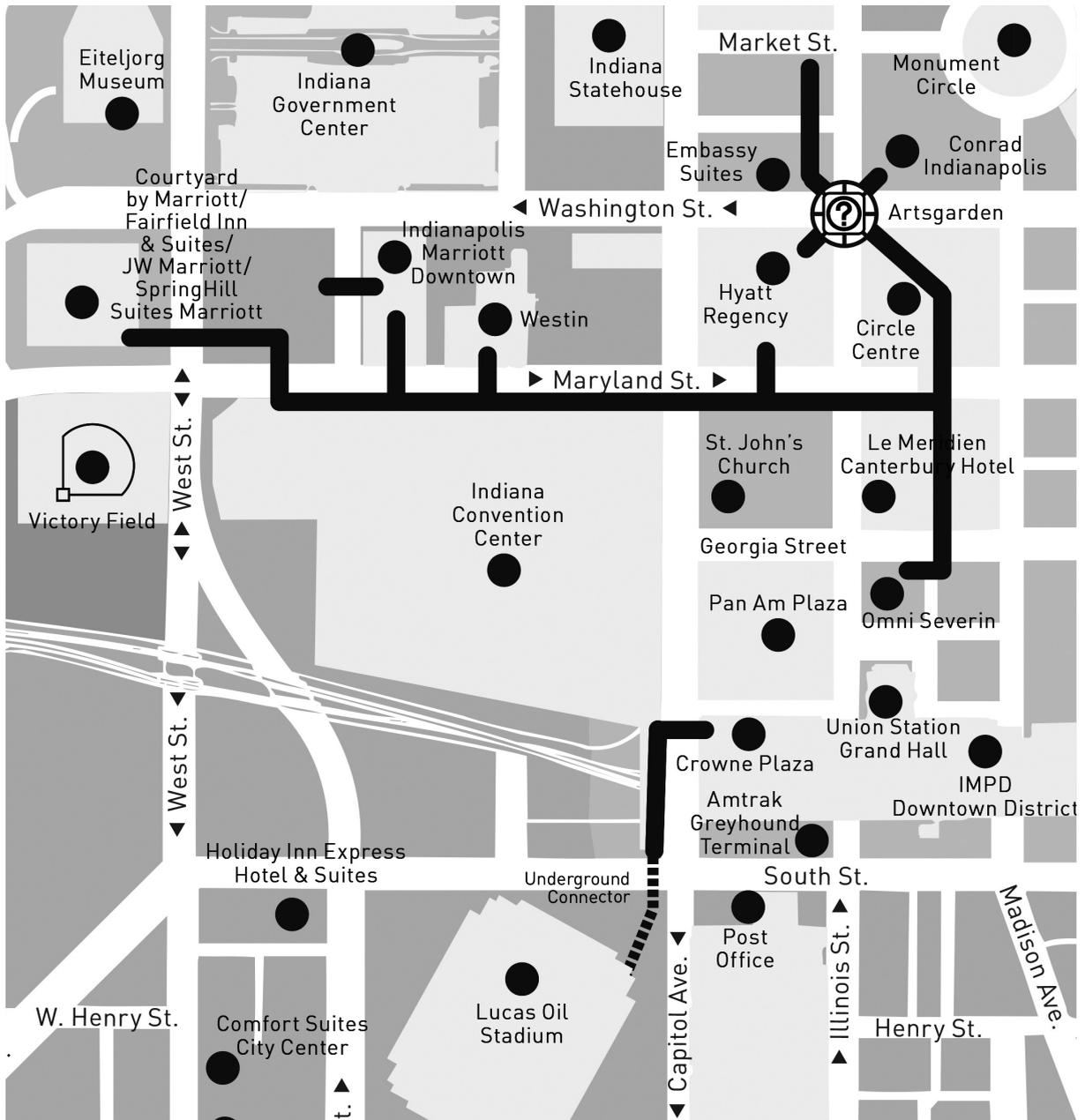
SECOND FLOOR

INDIANA CONVENTION CENTER LEVEL 2



MAPS

SKYWALK





Indiana Association of
Cities and Towns

IACT MEMBER SERVICES GUIDE

IACT MEMBER SERVICE

ABOUT IACT

The Indiana Association of Cities and Towns (IACT) was established in 1891 to provide Indiana municipal officials a means to congregate, educate and advocate their interests before the state and federal governments. Indiana is one of the first states to form a municipal association, and IACT (pronounced “i-act”) has a rich tradition of serving municipal government and elected officials. A not-for-profit organization, IACT advocates on behalf of municipalities before state lawmakers, and provides education and information to members. IACT is the official voice of municipal government in Indiana.

The non-partisan Association is governed by officers and a Board of Directors, and relies upon various committees to govern its agenda and set policies. Members of the Board of Directors represent diverse municipal elected

offices, sizes of municipalities and geographic areas of the state. Maintaining non-partisanship is an important part of the Association’s governance. The municipal members of IACT are the municipalities who join the organization annually.

IACT hosts two major events each year, numerous workshops and training sessions, and helps municipal officials remain effective leaders by keeping

them educated regarding new laws, rules, and programs, and by providing education opportunities to enhance management and leadership skills.

Facilitating sharing of ideas and communicating the latest information with municipal officials is a major function of IACT. Through print and electronic media, meetings, roundtables, webinars, publications and listserves, IACT employs a variety of means for municipal officials to take advantage of the immense knowledge of their colleagues, state and federal agencies, expert municipal service providers and the IACT staff.

Legislative advocacy is a major function of the Association, and during the Indiana legislative session, IACT members and staff work hard to ensure that state lawmakers pass legislation that helps cities and towns better serve citizens. Our dedicated staff works equally as hard to defeat legislation that threatens the effective, efficient operation of municipal government.

The Association’s membership votes at the Annual Conference to accept IACT’s Policy Platform and members of the IACT Legislative Committee and Policy Committees work during the session to analyze legislation and advocate municipal interests before state lawmakers.

ADVOCACY

IACT is the collective voice of municipal government before the Indiana General Assembly. The IACT government affairs team tracks hundreds of bills each year that affect municipal government. Working with state legislators to ensure that new laws are beneficial to cities and towns, the staff and IACT Legislative Committee propose bills, coordinate testimony before the legislature, and work for the passage of legislation that will help municipal officials better create economic development opportunities and provide services for their citizens that foster well-maintained streets, safe neighborhoods and a high quality of life.

CONFERENCES

The IACT Annual Conference & Exhibition is the largest annual gathering of Indiana municipal officials. Delegates hear state and national speakers, choose from an assortment of educational workshops, visit a large exhibition and interact with city and town officials from throughout the state. IACT Legislative Day provides real-time legislative information and the ability to interact with key lawmakers. Throughout the years IACT also hosts many workshops and webinars to advance professional development among Indiana’s municipal officials.

MUNICIPAL MANAGEMENT INSTITUTE

IACT offers continuing education sessions throughout the year on a variety of topics. Through the IACT Municipal Management Institute (MMI), municipal officials may obtain certification levels each year, leading towards becoming a “Certified Municipal Official”. The workshops are held around the state and via webinar on topics of interest to all municipal officials, regardless of role or responsibility. Visit the IACT website for a calendar of upcoming workshops, webinars and conferences that are eligible for Municipal Management Institute credit. Thank you to our MMI sponsor, Wessler Engineering.

BUDGETING

IACT publishes annually a comprehensive guide to municipal budgeting. The IACT Budget Bulletin helps municipal officials navigate through the process, forms, deadlines and inevitable changes that are involved in the complex world of city and town budget adoption. Each municipal member of IACT receives a copy of this valuable administrative resource. In addition to the Budget Bulletin, each spring IACT plans several Budget Workshops around the state to allow municipal leaders to receive in-person updates and general information about the coming year’s budgeting process.

CONTACT US

Indiana Association of Cities And Towns

125 West Market Street
Suite 240
Indianapolis, IN 46204

Phone: (317) 237-6200

Fax: (317) 237-6206

www.citiesandtowns.org

RESOURCES GUIDE

To assist our members in their budgeting and human resource functions, IACT also publishes an annual IACT Salary Wage and Fringe Benefits Survey. Just as it sounds, this comprehensive, voluntary survey seeks out detailed wage information on all levels of municipal employees and elected officials. The results are provided to all participating municipalities and any IACT member who requests a copy.

COMMUNICATIONS

A bi-monthly magazine (Actionlines), bi-weekly e-newsletter (Municipal Dispatch), weekly legislative e-newsletter during the session (Legislative Summary), listserv (municipal network), and the IACT website (www.citiesandtowns.org) all serve as information sources for IACT members. IACT also maintains a social networking program which includes Facebook, Twitter, Instagram and Flickr. IACT information is always available on-the-go using IACTGo!, our free Apple and Android compatible mobile app!

TECHNICAL ASSISTANCE

Sample ordinances, and an extensive research library that contains information about almost any topic of relevance to municipal officials, state code interpretation, information about how cities and towns handle business and many years of experience with Indiana municipal gov-

ernment are available to IACT members. These resources are just a phone call away. And, IACT Ambassadors and field services staff are available regionally to provide onsite assistance.

AMBASSADOR AND FELLOWSHIP PROGRAM

Made possible through the founding contribution of Umbaugh, the Ambassador and Umbaugh Fellowship Program provides members with visitation and one-on-one assistance to find solutions to common municipal problems and to better understand the multi-faceted workings of municipal government. IACT Ambassadors bring a massive amount of municipal government experience, and a wealth of unique knowledge to your community.

INDIANA DOWNTOWN®

Indiana Downtown® provides technical assistance to help municipalities enhance and revitalize their downtown. The program advises cities and towns on marketplace trends affecting downtown, defines a community-driven plan for downtown, identifies downtown's best economic niche and uses proven strategies to address business retention and attraction, physical improvements, parking, marketing and more.

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MEMBER SERVICES

ROUNDTABLE MEETINGS

IACT facilitates smaller gatherings of municipal officials throughout the state. Mayors and IACT Roundtables are regional meetings with fellow municipal officials where information sharing and camaraderie are the focus.

IACT MEDICAL TRUST

Launched in January 2010, the IACT Medical Trust is a medical insurance pool established for IACT municipal members to help manage renewal increases. The Trust is a tool for bringing stability and affordability to long-term health care costs. Governed by a Board of Trustees, the pool offers multiple plan designs as well as dental, vision and life insurance. For more information on the IACT Medical Trust visit www.iactmedicaltrust.org or contact Trust Administrator Ann Cottongim at 317-237-6200 x245.

ASSOCIATE MEMBERS, STRATEGIC PARTNERS AND ENDORSED PROGRAMS

IACT's business partners provide special services and expert information to municipal officials through IACT publications, workshops and events. The Association also endorses programs that meet criteria set forth by the IACT Endorsed Programs Committee.

IACT Endorsed Programs are:

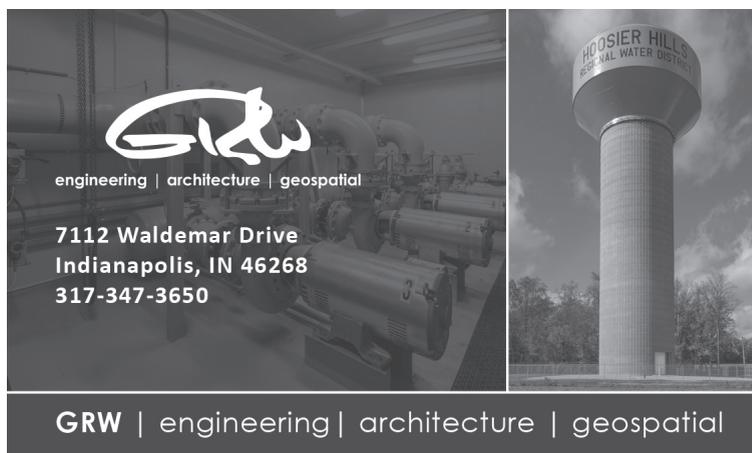
American Fidelity Assurance Company
American Legal Publishing
Bliss McKnight, Inc.
IACT Procurement Card (p-Card) Program
Indiana Drug Card
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Bliss McKnight provides comprehensive property, liability and workers compensation insurance for Indiana local governments and has been IACT's exclusive endorsed provider of property and casualty insurance to Indiana cities and towns for over 28 years. IACT's alliance with Bliss McKnight enhances the insurance, risk financing and risk management resources available to IACT members.



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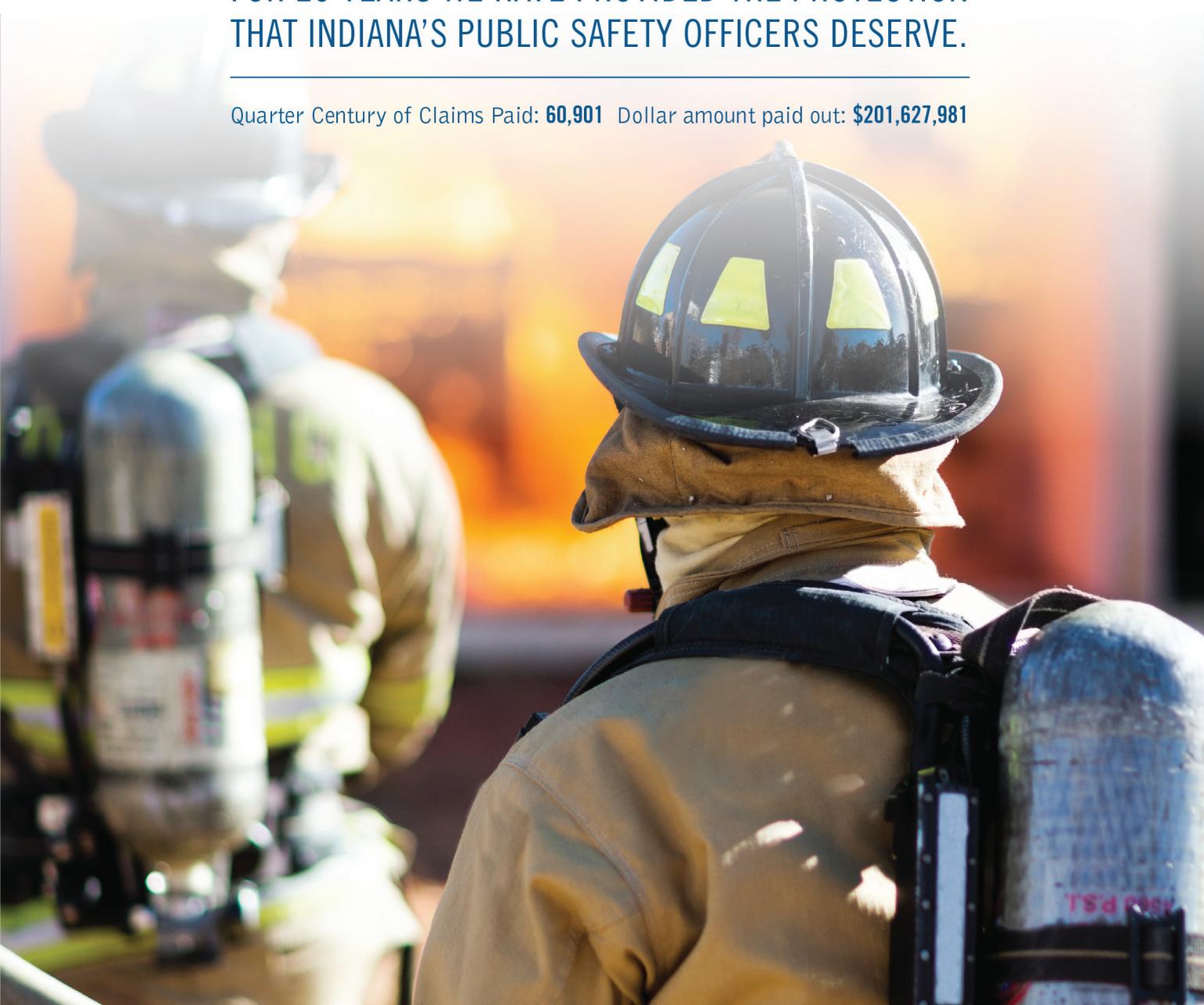
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Special Counsel to the Indiana Association of Cities and Towns and co-author of the Indiana Elected Municipal Officials Handbook since 1999.